

** This meeting is not open to members of the public and press **



STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk

Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk



To: Members of The Staffing subcommittee of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the meeting of the **Staffing subcommittee** to be held at the Parish Room on **Wednesday 22 March 2023** at 7pm.

Julianne Lawrence

Julianne Lawrence

18 March 2023

Parish Clerk

AGENDA

SSC01/03/23 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

SSC02/03/23 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

SSC03/03/23 STAFF

Members to consider job descriptions, roles and responsibilities and time allocations for the following existing/potential staff positions, for recommendation at the Parish Council meeting on 11/04/23 ...

- Pavilion Administrator (upcoming vacancy)
- Village or Pavilion Caretaker (potential new position)
- Cleaner (potential new position).

SSC04/03/23 STAFF VACANCY – PAVILION ADMINISTRATOR

Members to determine next steps re the above vacancy closing on 07/04/23.

SSC05/05/23 NEXT MEETING

Date of next meeting to be confirmed (suggested w/c 10/04/23).