



STILTON PARISH COUNCIL

www.stiltonparishcouncil.gov.uk



Parish Clerk: Julianne Lawrence
The Parish Room, Church Street, Stilton
clerk@stiltonparishcouncil.gov.uk

To: Members of Stilton Parish Council

Sir/Madam

You are hereby summoned to attend the meeting of the **Parish Council** to be held at the Church Meeting Room to be held on **Tuesday 11 July 2023** at 7.30pm.

Julianne Lawrence

Julianne Lawrence
Parish Clerk

28 June 2023

AGENDA

**** Council to observe a minute's silence at the start of the meeting in memory of Chris Walford and the contribution he made, not only to the Parish Council but also the village ****

PC73/23 APOLOGIES FOR ABSENCE

To receive and accept apologies for absence.

PC74/23 DECLARATIONS OF INTEREST

To receive Declarations of Disclosable Pecuniary and Other Interests, as set out in Chapter 7 of the Localism Act 2011 and the nature of those interests relating to any Agenda Item.

PC75/23 PUBLIC PARTICIPATION

A maximum of 15 minutes is permitted for members of the public to address the meeting in relation to the business to be transacted at the meeting.

PC76/23 MINUTES

To approve as a correct record the Minutes of the Parish Council meeting held on Tuesday 13 June 2023 and be signed by the Chairman.

PC77/23 REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Members to hear/acknowledge reports from County Councillor Bywater and District Councillor Alban.

PC78/23 FINANCIAL REPORT

- a) Clerk/RFO to provide the bank reconciliation for June, July's wage report, reserves balance and the cash book summery (previously circulated)
- b) June CCLA interest to be noted
- c) Expenditure for July to be approved.

To:	Reason:	Amount:	Authorised Ref:
Beebys	Village Maintenance	1,520.41	OSA1906,s.164
Businesswatch	Alarm/CCTV monthly maintenance	118.40	LGA76,s.19
Staff wages	Clerk, Pav Administrator, Caretaker salaries	3,073.84	LGA72,s.112
HMRC	Employee tax/NI and employer NI	463.23	LGA72,s.112
NEST	Employee/employer pension contribution	84.07	LGA72,s.112
HDC	Parish Room rates	181.00	LGA72,s.133
HDC	Pavilion rates	707.00	LGA76,s19
EON	Pavilion Electricity	TBC	LGA76,s.19
EON	Pavilion Gas	TBC	LGA76,s.19
BT	Pavilion broadband	19.27	LGA76,s.19
EE	Staff mobile - Pavilion	12.53	LGA76,s19
K T McPartlin & Sons	Pavilion tank emptying	120.00	LGA72,s.111
Barclays	Account charges	TBC	LGA72,s.151
Business Waste	Pavilion bin emptying (and extra weight)	TBC	LGA76, s.19
HDC	Bin collection (Apr-June)	TBC	LGA76, s.19
SPC credit card	Virtual Landline	7.96	LGA72,s.111
SPC credit card	Amazon - Pav cleaning products	102.68	LGA72, s.111
SPC credit card	Amazon - Pav cleaning products	15.98	LGA72, s.111
SPC credit card	Amazon - consumables	170.62	LGA72, s.111
SPC credit card	X2 Connect - Telephone box glass	330.00	LGA72, s.111
SPC credit card	Screwfix - Pavilion door locks	16.54	LGA72, s.111
ECTS	PAT testing	TBC	LGA72,s.111
Wayne Arthur	Installing telephone box glass	TBC	LGA72, s.111
Global Tree Solutions	Tree survey (to be paid from Tree EMR)	1,080.00	LGA72, s.111
SES	Pavilion security	481.54	LGA72, s.111
PlaySafety	Annual play area checks	324.60	LGA72, s.111
Julianne Lawrence	Mileage to Parish Forum (St Ives)	18.00	LGA72, s.111
Church Meeting Rm	Room hire for June meeting	TBC	LGA72, s.111
	Monthly total:	8,847.67	

PC79/23 20MPH ZONE

Cllr Bull to report on completion of the 20mph zone in the village. Council to decide on how to provide the village with more information on the background to the proposal for the zone and the procedures used by Cambridgeshire Highways to access and implement the project.

PC80/23 MAINTENANCE

- Clerk to outline ownership issues with the open land on Elm Road/Ash Road – Council to decide how to proceed
- A quote from Beebys to cut the grass on Elm Road/Ash Road to be approved
- Determine in which months ditch works and hedge cutting should be carried out – Clerk to inform Beebys
- Hedge/verge cutting on the Pavilion private road to be reported on
- A quote from Fenland Stoneworks to carry out a grave survey to be approved
- An update on the tree survey to be provided and next steps determined

- A list of priority works following the recent bench report to be presented and Council to agree how to actions the works needed
- A list of priority works on the Pavilion Play Park, Skate Park and Barn Close play area to be presented and next steps determined
- Pitch maintenance needs to be discussed following a site visit
- Village Walk – to be arranged to consider village maintenance needs.

- PC81/23 NEIGHBOURHOOD PLAN AND HDC LOCAL PLAN REVISION**
Cllrs Bull/Kisbee to provide an update on the Neighbourhood Plan and outline any action needed. Discuss future implications for building in and around Stilton following the 'Call for Sites' from HDC.
- PC82/23 PARISH ROOM**
Feedback from Wellers Hedley Solicitors to be acknowledged regarding turning the Parish Room into a Heritage Centre by setting up a Charitable Trust and leasing the Parish Room to the Trust. Consider how to proceed.
- PC83/23 PARISH FORUM FEEDBACK**
Cllr O Leonard to report from the Parish Forum held by HDC in June.
- PC84/23 SPC NEWSLETTER**
- Clerk to outline a draft newsletter
 - Printing quotes to be discussed (Editorial EMR – budget)
 - Distribution costs to be considered and next steps decided.
- PC85/23 MVAS AND SPEEDWATCH**
Cllr Bull to share information on MVAS and Speedwatch requirements and volunteers to be requested (Cllr Bull to train).
- PC86/23 CLERK'S REPORT**
The clerk to report on any relevant issues including ...
- Request by Stilton In Tune to have a reduction on their Pavilion hire following the date change for the Kings Coronation
 - Concessionary Use form for a 'Ten Horsepower' Pavilion event
 - Concessionary Use form for a Chris Walford memorial event at the Pavilion
 - Request to pay wages by Standing Order and move expenditure payment to as soon as practicable after authorisation (in line with Financial Regulations)
 - Detail price for 'Call for Help' HDC/CCTV – agree to increased cost (from CIL funds).
- PC87/23 GREEN SPACES**
An update to be provided on the ecological surveys planned in the village.
- PC88/23 CORRESPONDENCE**
Correspondence to be addressed including ...
- A thank you letter from Open Gardens to the PC for use of the Parish Room
 - Making good on land at the bottom of Caldecote Road following hut removal
 - Concern about the 20mph, Neighbourhood Plan and future PC focus.
- PC89/23 PLANNING**
No applications received.

Next meeting – Tuesday 8 August 2023 at 7.30pm